

**AGENDA OF THE REGULAR MEETING  
BOARD OF TRUSTEES  
MANHATTAN BEACH UNIFIED SCHOOL DISTRICT  
325 S. Peck Ave., Manhattan Beach, CA 90266**

**February 3, 2010  
5:00 PM Closed Session  
6:30 PM Regular Open Session**

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact the Board Secretary, Nancy Bogart, at 310-318-7345, ext. 5902, for assistance. Notification at least 48 hours before the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids or services.

Writings related to a Board meeting agenda item that are distributed to at least a majority of Board members less than 72 hours before a noticed meeting, and that are public records not otherwise exempt from disclosure, will be available for inspection at the District office, 325 S. Peck Avenue, Manhattan Beach, CA 90266. Such writings may also be available on the District's website. (Government Code §54957.5 (b)).

**A. CALL TO ORDER (5 minutes)**

1. Call to Order (5:00)
2. Recess to Closed Session
3. Reconvene Open Session (6:30)
4. Pledge of Allegiance
5. Approval of Agenda

**B. ANNOUNCEMENTS AND COMMUNICATIONS (25 Minutes)**

1. Public Comment Regarding Agenda  
The purpose of this section is to permit any person in the audience to make a statement to the Board of Trustees on items on the Agenda. Persons are limited to three (3) minutes for their communication, unless the Board deems otherwise. The President will conclude the Public Comment after a reasonable length of time and proceed with the Agenda. The Board may, at its discretion, permit statements on items not on the Agenda, but pertaining to the school district, if appropriate and not an impediment to the efficiency and orderliness of the meeting; no action shall be taken on any item not appearing on the Agenda.
2. Sunshining of Manhattan Beach Unified School District proposed successor agreement to the 2005-2008 MBUTA Master Agreement. The District's proposed articles for discussion are:  

Article 6 – Class Size  
Article 7 – Hours and Assignments  
Article 12 – Summer School  
Article 16 – Salary  
Article 17 – Health and Welfare Benefits
3. Sunshining of Manhattan Beach Unified Teachers Association proposed successor agreement to the 2005-2008 Master Contract between Manhattan Beach Unified School District and Manhattan Beach Unified Teachers Association. Unless otherwise indicated, proposals are in conceptual format. Manhattan Beach Unified Teachers Association reserves the right to make additional proposals during the course of negotiation. All agreements reached on individual items shall be tentative, subject to a final tentative agreement on the entire collective bargaining agreement.

Manhattan Beach Unified Teachers Association proposes to add, modify, or delete language in the following areas:

- Article 3-Association Rights
- Article 6-Class Size
- Article 7-Hours and Assignments
- Article 8-Transfers and Reassignments
- Article 17-Health and Welfare Benefits

Additionally, Manhattan Beach Unified Teachers Association reserves the right to add, modify, or delete language in the following areas:

Articles 1, 2, 4, 5, 9, 10, 11, 12, 13, 14, 15, 16, 18, 19 and 20, along with all appendices.

4. Presentation by the Manhattan Beach Property Owners' Association
5. The Teacher Spotlight will be on Jan Kajiya from Meadows School.
6. Board Member Announcements
7. Jeff Whalen and Sarah Keasler, Student Board Members, will discuss student topics at Mira Costa High School, elementary schools, and events and activities in the District. Jina Stanfill will report on activities at Manhattan Beach Middle School.

**C. PRESENTATION/DISCUSSION ITEMS (5 Minutes)**

Members of the audience may request to speak on any item(s), prior to discussion by the Board. Speakers will have one (1) minute to address the Board.

None.

**D. PRESENTATION/ACTION ITEMS (2 Hours)**

Members of the audience may request to speak on any item(s), prior to action by the Board. Speakers will have one (1) minute to address the Board.

- |                        |   |
|------------------------|---|
| <b>Hall<br/>1-2</b>    | 1. Proposed Change to First Grade Schedule at Robinson School ( <b>Approval is Requested</b> )  |
| <b>Hall<br/>3-5</b>    | 2. Reduction in Force Process; Determination of Tie-Breaking Criteria for 2009-2010, Reduction in Force Resolution 2010-3 ( <b>Discussion/Direction Requested</b> ) |
| <b>Romines<br/>6-8</b> | 3. Revised Projected 2010–2011 Budget and Possible Reductions Summary ( <b>Discussion/Direction Requested</b> )   |

**E. CONSENT CALENDAR (15 Minutes)**

Items included in this section are considered routine and customary school district business. Any Board member or member of the audience may request that any consent item(s) be removed, discussed, and acted upon separately.

**General**

- |                     |  |
|---------------------|--|
| <b>Seaton<br/>9</b> | 1. Approve the Consolidated Application, Part Two for 2009-2010. |
|---------------------|--|

- Seaton 10-11** 2. Approve new course, Yoga, as recommended by Mira Costa High School.
- Seaton 12-13** 3. Approve new course, Weight Training, as recommended by Mira Costa High School.
- Seaton 14-15** 4. Approve Field Trip Request for Mira Costa High School Boys' Volleyball to participate in the Best of the West Tournament. Mira Costa High School is requesting Board approval for eighteen students and two chaperones to travel via private vehicles to Poway High School, Poway, CA, March 12-13, 2010. Accommodations will be at Springhill Suites. One day of school will be missed.
- Seaton 16-17** 5. Approve Field Trip Request for Mira Costa High School Boys' Volleyball to participate in a volleyball tournament at Santa Barbara High School. Mira Costa High School is requesting Board approval for eighteen students and two chaperones to travel via private vehicles to Santa Barbara High School, Santa Barbara, CA, April 16-17, 2010. Accommodations will be at Holiday Inn. One day of school will be missed.
- Seaton 18-19** 6. Approve Field Trip Request for the MCHS Varsity Lacrosse team to compete at the Carmel High School Lacrosse Invitational on March 25-27, 2010. Travel will be by charter bus and accommodations will be at the Best Western Monterey Beach in Monterey, California. One day of school will be missed.
- Seaton 20-21** 7. Approve Field Trip Request for Manhattan Beach Middle School to have their sixth grade students attend the week-long Outdoor Science School from March 22-26, 2010. Approximately 440 students will travel to three different sites in the San Bernardino Mountains and will stay in cabins at Pali Mountain Institute, Big Bear, CA. The students will travel by bus with seventeen teachers attending as chaperones. The camp provides additional supervision with camp teachers, a principal and a nurse.
- Schneider 22** 8. Approve stipulated expulsion of student #6102686474 from the Manhattan Beach Unified School District.
- Schneider 23-24** 9. Ratify the Amendment to District Master Contract for Nonsectarian, Nonpublic Agency Services (NPA) with Behavior and Education, Inc. Amendment is necessary to add services for the 2009/10 fiscal year, as mandated by Individualized Education Plan (IEP). The Master Contract is effective from July 1, 2009, through June 30, 2010. Amount not-to-exceed \$58,715.00. This is an increase of \$408.00 and within planned budget for services. A transfer is being made from an existing provider contract. Funds to be paid from Nonsectarian, Nonpublic Agency Services account, #01.0-65000.0-57500-11801-5810-0000052. No change to existing overall budget.
- Schneider 25-26** 10. Ratify the Amendment to District Master Contract for Nonsectarian, Nonpublic Agency Services (NPA) with Pediatric Therapy Network. Amendment is necessary to add services for the 2009/10 fiscal year, as mandated by Individualized Education Plan (IEP). The Master Contract is effective from July 1, 2009, through June 30, 2010. Amount not-to-exceed \$2,905.00. This is an increase of \$750.00 and within planned budget for services. A transfer is being made from an existing provider contract. Funds to be paid from Nonsectarian, Nonpublic Agency Services account, #01.0-65000.0-57500-11801-5810-0000052. No change to existing overall budget.

- Schneider  
27-28** 11. Ratify the Amendment to District Master Contract for Nonsectarian, Nonpublic School Services (NPS) with Heritage Schools, Inc. Amendment is necessary due change in placement from an existing NPS contract, as mandated by Individualized Education Plan (IEP). The Master Contract is effective from July 1, 2009, through June 30, 2010. Amount not-to-exceed \$64,996.00. This is an increase of \$12,852.00 and within planned budget for services. Funds to be paid from Nonsectarian, Nonpublic School Services account, #01.0-65000.0-57500-11802-5810-0000053. No change to overall budget.
- Schneider  
29-30** 12. Ratify Student Services Special Employment Agreement for 2009/10 fiscal year with McKenzie Knowles-Haught, to provide Teaching Assistance services in conjunction with the UCLA Peer Project, for the period January 4, 2010, through June 30, 2010. Amount not-to-exceed \$8,000.00. Funds to be paid from an outside donor and applied to Special Education account, #01.0-90690.0-57500-31100-5850-0000113. This item has been budgeted.
- Schneider  
31** 13. Ratify reimbursement to parent for educational fees and costs of not-to-exceed \$35,000.00, as per Final Compromise and Release Agreement, Office of Administrative Hearings (OAH) Case No. 2009110687, finalized on January 11, 2010. Funds to be paid from Special Education Other Services account, #01.0-65000.0-57500-71101-5890-0000053. This item has been budgeted.
- Rohrer  
32-34** 14. Approve Resolution 2010-2, Renovation of the Mira Costa High School Fine Arts Complex.
- Hall  
35-38** 15. Ratify consultant agreement for Lesili Beard, Music Consultant for the Performing Arts Program at Mira Costa High School, to be paid at the rate of \$75.00 per hour, not-to-exceed \$1,500.00, from January 4, 2010, through June 30, 2010, and charged to acct. #01.0-91169.0-17243-10000-5890-9000500.
- Hall  
39-40** 16. Ratify consultant agreement for Heidi Johnson, Kindergarten Music Consultant for Meadows Elementary School, to be paid at the rate of \$27.00 per hour, not-to-exceed \$41 per week or \$861 total compensation, for the period January 6, 2010, through June 30, 2010, and charged to Acct. No. 01.0-90225.0-11101-10000-5890-2000400.
- Hall** 17. Approve \$1,000, “early tell incentive” for certificated employees who notify the district no later than February 18, 2010, at 4:00 p.m., of their intent to retire effective 6/24/10.

**Hall  
41**

**Personnel**

18. Approve resignation of classified personnel at effective dates listed:
- Acosta, Robin, Admin. Secretary, DO, effective 01/29/10 (Resignation)  
Davis, Ericka, Food Service Ass't. 1, Grand View, effective 01/29/10 (Resignation)
19. Ratify employment of classified personnel to serve as substitutes, district wide, at effective dates listed:
- Armstrong, Lisa, effective 01/14/10  
Huddleston, Janice, effective 01/25/10

20. Ratify change in status for certificated personnel as follows:
- Zask, Peggy (MCHS), change from 100% to 40%, eff. 2/1/09
21. Ratify leave of absence for certificated staff per MBUTA Contract Article #11.9, #11.10, #11.18 as follows:
- Cooley, Mariah (PAC), from 1/11/10 to 3/1/10  
 Fish, Bob (MCHS), from 2/1/10 to 6/24/10  
 Freeman, Erica (MBMS), from 1/12/10 to 2/12/10  
 Mellis, John (MCHS), from 1/13/10 to 2/22/10  
 Zask, Peggy (MCHS), 40% from 2/3/10 to 6/24/10
22. Ratify employment of certificated staff as follows:
- Burrell, Lynn, (Student Services), Temp., Column VI, Step 2, 100%, eff. 1/4/10.  
 Reynolds, Carol (MCHS), Temp., Column VI, Step 2, 40%, eff. 2/1/10.
23. Ratify employment of certificated substitutes at current rate of pay as follows:
- Brady, Riley, eff. 12/18/09  
 Cameron, Margarita, eff. 12/01/09  
 Galbraith, Randi, eff. 1/12/10  
 Mamakos, Karen, eff. 12/7/09
24. Ratify change in status for certificated staff as follows:
- DeAlba, Amanda (PK), change from Col. V, Step 4, to Col. VI, Step 4, eff. 1/1/10  
 Spondike, Kelly (GV), change from Col. II, Step 6, to Col. III, Step 6, eff. 1/1/10  
 Wolberg, Kristin (MBMS), change from 66.64% to 100%, eff. 1/12/10
- 42 25. Ratify winter 2010 Athletic Coaching Chart, per attached chart.

**Romines Business**

- 43-44 26. Reject Application for Leave to Present a Late Claim from Mark L. Block on behalf of Marjorie Block.
- 45-49 27. Approve proposal and service agreement with Time Warner Cable Business Class to provide network monitoring and solution services to the District, for five years at a cost of \$2,446.08 per month.
- 50-51 28. Accept, with thanks, gifts to the District from Yellowbook and Liz Stromath.
- 52-54 29. Accept Developer Fee report for the month of December 2009.

**F. PUBLIC AND STAFF SUBMITTED ITEMS**

(This section includes topics submitted in writing by citizens, staff, or students ten (10) working days prior to the Board meeting, by 12:00 noon, [MBUSD Board Bylaw 9322, Agenda/Meeting Materials]. Each person submitting a topic will be allocated a maximum of three minutes in which to address the Board. Some topics may be given additional time, at the Board's discretion. This section of the agenda does not take the place of the public comment section, which follows later. The requirement for advance submission of topics allows for better agenda planning, improved staff response and eliminates the Brown Act restriction against Board discussion of unagendized topics that would otherwise exist.)

1. Debra Hawk will address the Board regarding bullying.

**G. BOARD BUSINESS (10 Minutes)**

**Fournell**

1. SoCalROC Report
2. Approve minutes of the regular Board meeting of September 16, 2009.
3. Approve minutes of the regular Board meeting of October 6, 2009.
4. Approve minutes of the regular Board meeting of October 21, 2009.

**H. SUPERINTENDENT/CABINET REPORT (10 Minutes)**

1. H1N1
2. Illuminate Education
3. Construction Manager Interviews
4. Schematic Design Committees for BB Bond
5. Proposed Alternative High School Charter

**I. PUBLIC COMMENTS (5 minutes)**

As a courtesy, please complete the Public Comment card and give it to the Recorder before the beginning of this meeting. You will have three (3) minutes to speak.

**J. ITEMS FOR FUTURE DISCUSSION/ACTION**

**K. ADJOURNMENT**

**CLOSED SESSION AGENDA**

**February 3, 2010**

**5:00 PM**

1. Public employee discipline/dismissal/release, pursuant to Government Code Section 54957.
2. Conference with district labor negotiator Steve Romines regarding MBUTA negotiations, per Government Code Section 54957.6.
3. Conference with district labor negotiator Steve Romines regarding CSEA negotiations, per Government Code Section 54957.6.
4. Conference with Legal Counsel - Anticipated Litigation - Significant Exposure to litigation pursuant to subdivision (b) of Government Code Section 54956.9. One potential case.
5. Students, per Education Code §35146

**MANHATTAN BEACH UNIFIED SCHOOL DISTRICT  
CALENDAR OF EVENTS**

(Note: These dates are subject to change)

**FEBRUARY**

February 3, 2010, 6:30 PM  
Board Meeting

February 10, 2010, 6:30 PM  
Special Board Meeting

February 24, 2010, 6:30 PM  
Special Board Meeting

February 15-19, 2010  
District Recess

June 16, 2010, 6:30 PM  
Board Meeting

June 22, 2010  
MBMS Promotion

June 23, 2009  
Last Day of School

June 24, 2009  
MCHS Graduation

**MARCH**

March 3, 2010, 6:30 PM  
Board Meeting

March 17, 2010, 6:30 PM  
Board Meeting

March 29-April 2, 2010  
Spring Break

**APRIL**

April 21, 2010, 6:30 PM  
Board Meeting

April 29, 2010  
Open House  
Manhattan Beach Middle School

**MAY**

May 5, 2010, 6:30 PM  
Board Meeting

May 19, 2010, 6:30 PM  
Board Meeting

May 27, 2010  
Open House  
Grand View, Meadows, Pacific, Pennekamp

May 31, 2010  
Memorial Day Holiday

**JUNE**

June 2, 2010, 6:30 PM  
Board Meeting

June 3, 2010  
Open House  
Robinson Elementary School



**D. PRESENTATION/ACTION ITEMS**

1. **TITLE:** Proposed Change to First Grade Schedule at Robinson Elementary School

**BACKGROUND:** The current schedule for first grade students at Robinson Elementary School is comprised of two staggered start and end times:

Early Tide: 8:15 a.m. to 2:05 p.m.

Late Tide: 8:55 a.m. to 2:45 p.m.

Beginning February 22, 2010, it is requested that all students start at 8:15 a.m. and end at 2:05 p.m. on Monday, Tuesday, Thursday, and Friday. On Wednesday the schedule would remain the same, 8:15 a.m. to 1:30 p.m.

As a first grade team, the teachers recognize the importance of individualized instruction to meet the needs of students. During the first trimester, students coming from Kindergarten face many challenges such as attending school all day, eating lunch at school, more intense academic programs/expectations, social changes due to having recess/lunch with other grade levels, etc. Having early/late tide time during this first trimester helps the teachers focus on emergent reading skills at a critical academic time.

The proposed schedule change would reduce minutes lost due to the number of transitions that would be eliminated. There would be only one arrival and dismissal, instead of two arrivals and two dismissals. Teachers would also not need to wait with students whose parents are late to pick-up while the late tide students are awaiting instruction.

First grade teachers have found that by the December break, students have adjusted to being in first grade and the academic expectations that go along with it. Therefore, the teachers are able to differentiate in reading with all students in the classroom using tools such as: literature circles, Smartboard technology, and the adopted first grade language arts curriculum.

The first grade teachers feel it would benefit the students to change to a schedule that is the same as the other primary grades, 8:15 a.m. – 2:05 p.m. (M, T, Th, and F). Looking forward to next year, the first grade teachers propose that this mid-year schedule change be adopted and that first graders start the year having early/late tide schedules. Then, after the first trimester and conference days, and effective after the December holiday break, the schedule would be changed to eliminate early/late tide time.

The Robinson certificated and classified staff members approved the change to the first grade schedule during a vote early in January 2010. Of the thirty members voting, 29 voted to approve the change, and one voted against the change. Currently thirty-one families would be affected by this change.

**AGENDA NOTE AGENDA NOTE AGENDA NOTE**

**FISCAL IMPACT:** None

**ACTION:** Approve change in the first grade schedule at Robinson Elementary School from early/late tide, to a start time of 8:15 a.m., and an end time of 2:05 p.m., effective February 22, 2010. In addition, approval is requested to continue with the current early/late tide schedule at the beginning of each successor school year up to winter break; following winter break all first grade students at Robinson Elementary School would revert to a unified start time of 8:15 a.m. and an end time of 2:05 p.m.

**PREPARED BY:** Kathy Hall, Director of Human Resources

**DATE:** February 3, 2010

**AGENDA NOTE AGENDA NOTE AGENDA NOTE**

**D. PRESENTATION / ACTION ITEMS**

2. **TITLE:** Reduction in Force Process; Determination of Tie-Breaking Criteria for 2009-2010 Reduction in Force Resolution

**BACKGROUND:** Pursuant to provisions of Education Code Section 44955, The Board of Trustees is required to determine the District's needs should it become necessary to determine the order of termination for employees who first rendered paid service to the District on the same day. The attached "Draft Resolution" is provided for discussion of "Determination of Tie-Breaking Criteria for 2009-2010" and includes a proposed "Tie-Breaking Procedure."

**ACTION:** Review, discuss and provide direction to staff regarding the Draft Resolution for Determination of Tie-Breaking Criteria for 2009-2010 Reduction in Force Resolution.

**PREPARED BY:** Kathy Hall, Director of Human Resources

**DATE:** February 3, 2010

**MANHATTAN BEACH UNIFIED SCHOOL DISTRICT**

**DETERMINATION OF TIE-BREAKING CRITERIA FOR 2009-2010  
REDUCTION IN FORCE RESOLUTION  
DRAFT RESOLUTION 2010-\_\_**

Pursuant to provisions of Education Code Section 44955, the Board of Trustees is required to determine the District needs should it become necessary to determine the order of termination for employees who first rendered paid service to the District on the same day.

For the 2009-2010 school year only, to meet the requirements of Section 44955, and to determine priority for any resulting re-hire list, the Board of Trustees determines the needs of the District and the students by establishing the following tie-breaking criteria:

The following rating system shall be applied in determining the order of termination of certificated employees with the same seniority date:

- A. Multiple and single subject credentials. Rating: 3 points for each professional clear; 2 points for each preliminary; 1 point for each of any other credential.
- B. Earned currently valid and properly filed CLAD (non-emergency) or equivalent EL authorization. Rating: 2 points per certificate.
- C. Supplemental subject matter authorization on credentials authorizing service for the district. Rating: 1 point per authorization.
- D. Column placement on the MBUSD salary schedule. Rating: 1 point per column one, 1 point per column two, etc.
- E. Earned degrees from accredited four-year institution beyond the BA/BS level. Rating: 1 point per degree.
- F. Completion of district-approved GATE certification program. Rating: 1 point for certificate/equivalent.
- G. Years of experience (at least 75%), previous to current MBUSD employment, as a full-time, credentialed teacher in a probationary/permanent K-12 teaching situation in a public school. Rating: 1 point per year.

**TIE-BREAKING PROCEDURE**

In the event that common day hires have equal qualifications based on application of the above criteria, the District will then break ties by utilizing the following tie-breaker criteria listed in order (e.g., the person(s) meeting criterion A will be considered most senior):

- A. Special Education Credential
- B. National Board Certification
- C. Single Subject Science
- D. Single Subject Math
- E. Single Subject Foreign Language
- F. Single Subject English
- G. Single Subject Social Science
- H. Single Subject – Other areas (Music, Physical Education, Business, etc.)
- I. Multiple Subject and a Supplementary Authorization
- J. Multiple Subject
- K. Clear Credential
- L. Degree past BA/BS
- M. Previous position with MBUSD

In the event that common day hires have equal qualifications based on application of the above criteria, the District will then break ties by utilizing a lottery.

PASSED AND ADOPTED this 17<sup>th</sup> day of February 2010, by the following vote:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

MANHATTAN BEACH UNIFIED SCHOOL DISTRICT  
GOVERNING BOARD

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President

D. **PRESENTATION/ACTION ITEM**

3. **TITLE:** Presentation and Discussion of Revised Projected 2010/11 Budget and Possible Reductions Summary

**BACKGROUND:** This item is a continuation of the last Board Budget Workshop which reviews the current year and two years out budget projection using the Governor's January budget proposal. Also included is an approach to expenditure reductions for 2010/11.

**ACTION RECOMMENDED:** No action is recommended.

**PREPARED BY:** Steve Romines

**DATE OF BOARD MEETING:** February 3, 2010

**MANHATTAN BEACH UNIFIED SCHOOL DISTRICT**

**09/10 FIRST INTERIM WITH 10/11 AND 11/12 BUDGET PROJECTION SHOWING GOVENORS BUDGET PROJECTION**

	1st Interim <b>2009/10</b>	Budget <b>2010/11</b>	Budget <b>2011/12</b>
<b>Budgeted Revenue</b>			
Revenue Limit	\$ 33,217,047	\$ 33,366,162	\$ 33,387,171
Federal Revenue	\$ 2,858,202	\$ 1,219,202	\$ 1,219,202
State Revenue	\$ 6,575,393	\$ 6,575,393	\$ 6,575,393
Local Revenue	\$ 8,006,636	\$ 6,406,636	\$ 5,406,636
<b>Total Revenue</b>	<b>\$ 50,657,278</b>	<b>\$ 47,567,393</b>	<b>\$ 46,588,402</b>
<b>Budgeted Expenditures</b>			
Certificated Salaries	\$ 24,863,628	\$ 25,118,628	\$ 25,373,628
Classified Salaries	\$ 7,081,739	\$ 7,128,739	\$ 7,175,739
Benefits	\$ 8,248,674	\$ 8,817,161	\$ 9,385,648
Books/Supplies	\$ 3,251,841	\$ 3,251,841	\$ 3,251,841
Services	\$ 8,066,170	\$ 6,427,170	\$ 6,426,641
Capital Outlay	\$ -	\$ -	\$ -
Other Outgo	\$ 2,385,573	\$ 2,218,573	\$ 2,218,573
Transfers of indirect/direct costs	\$ -	\$ -	\$ -
<b>Total Expenditures</b>	<b>\$ 53,897,625</b>	<b>\$ 52,962,112</b>	<b>\$ 53,832,070</b>
Excess of Revenues over (Expenditures)	\$ (3,240,347)	\$ (5,394,719)	\$ (7,243,668)
Beginning Fund Balance	\$ 11,293,956	\$ 8,053,609	\$ 2,658,890
Ending Fund Balance	\$ 8,053,609	\$ 2,658,890	\$ (4,584,778)
AB1200 3% economic uncertainty setside	\$ (1,616,929)	\$ (1,588,863)	\$ (1,614,962)
Undesignated EFB	\$ 6,436,680	\$ 1,070,027	\$ (6,199,740)

**notes**

- 24 revenues
- 25 10/11 federal revenue decreased since ARRA sp ed revenue is one time in 09/10
- 26 10/11 local revenue one time city contribution gone
- 27 11/12 mbef local revenue contribution reduced to \$3,000,000
- 28 10/11 Unrestricted revenue higher then 09/10 as one time cut is not included in 10/11 calculation
- 29 10/11 and 11/12 PTA \$300,000 removed from local revenue
- 30 10/11 and 11/12 updated Gov. budget (.38%) cola and \$201 per ada reduction 11/12 includes 1.8% cola
- 31 expenses
- 32 10/11 and 11/12 certificated salaries increased by \$255,000
- 33 10/11 and 11/12 classified salaries increased by \$47,000
- 34 10/11 and 11/12 benefits increased by \$568,487 each year
- 35 10/11 5000 expenses reduced by ARRA sp ed amt of \$1,639,000 since fed revenues were reduced by the same amount.
- 36 11/12 expenses reduced by ARRA sp ed amt to match the fact there is no more ARRA sp ed money taken out of 5000 for easy tracking
- 37 10/11 and 11/12 reflect the \$167,000 reduction due to no long pmt to ASCIP

MANHATTAN BEACH UNIFIED SCHOOL DISTRICT

10/11 REDUCTION PACKAGE SUMMARY CUTTING ALL REINSTATEMENTS FOR 09/10 AND ADDITIONAL REDUCTIONS

	Salaries brought back with one time money	09/10 One Time Revenue	10/11 One Time Revenue
1	Sources of One Time Money		
2			
3	MBEF	\$ 1,300,000	\$ -
4	Manhattan Beach City	\$ 1,300,000	\$ -
5	Deferred Maintenance Match	\$ 280,000	\$ -
6	BCHD	\$ 80,000	\$ -
7	PTA Augmentation funds	\$ 300,000	\$ -
8	<b>Total One Time Revenue Sources</b>	<b>\$ 3,260,000</b>	<b>\$ -</b>
9			
10	<b>Expenditures/Salaries brought back 6-16-09,7-9-09</b>	<b>09/10 Reinstatements</b>	<b>10/11 Reductions</b>
11	K-5 & 9th Grade Reasonable Class Size - 15 teachers	\$ 982,000	\$ 982,000
12	Counseling Services	\$ 270,000	\$ 270,000
13	Library Services - MCHS 1.0 FTE, MBMS 1.0 FTE, K-5 1.8FTE	\$ 263,000	\$ 263,000
14	PE Specialists, 2 FTE	\$ 160,000	\$ 160,000
15	Program Specialist - 60% at MCHS, IEP support	\$ 40,000	\$ 40,000
16	Elementary Science Specialist, K-5 2.0 FTE	\$ 200,000	\$ 200,000
17	Elementary Reading Specialist K-5 1.575 FTE	\$ 90,000	\$ 90,000
18	Computer Lab Specialist MCHS .75 FTE	\$ 123,000	\$ 123,000
19	Computer Lab Specialist K-5 1.16 FTE	\$ 44,000	\$ 44,000
20	Instructional Assistant PE - 82% MBMS safety	\$ 24,000	\$ 24,000
21	Custodian - 1FTE MBMS safety/williams compliance	\$ 35,000	\$ 35,000
22	Special Ed I.A. MBMS	\$ 15,000	\$ 15,000
23	09/10 Step and Column/HW Increase	\$ 86,000	\$ 86,000
24	<b>Total Expenditures brought back with one time money</b>	<b>\$ 2,332,000</b>	<b>\$ 2,332,000</b>
25	Positive difference reserves Negative difference reduction in 10/11	\$ 928,000	\$ (2,332,000)



**E. CONSENT CALENDAR**

1. **TITLE:** Consolidated Application, Part Two 2009-2010

**BACKGROUND:** Attached is the second part of the Consolidated Application for Funding Categorical Aid Programs. This application reflects the District's state and federal entitlements for this year and any carryover.

The Consolidated Application (ConApp) is used by the California Department of Education to distribute categorical funds from various state and federal programs to school districts, county offices, and direct-funded charter schools. Part I of the application is due to the state each year in June, and it documents participation in these programs and provides assurances that the District will comply with the legal requirements of each program.

Part II of the ConApp is due to the state by the end of January and contains the District entitlements for each funded program. Out of each state and federal program entitlement, the District allocates funds for indirect costs of administration, for programs operated by the District office, and for programs operated at school sites. Programs reviewed in the ConApp include Title I, Part A, Basic Grant; Title II, Part A, Teacher and Principal Training and Recruiting; Title IV, Part A, Safe and Drug Free Schools and Communities; School Safety and Violence Prevention; and Free and Reduced-Price Meals.

**ACTION RECOMMENDED:** Approval is requested.

**SUBMITTED BY:** Carolyn Seaton, Executive Director of Educational Services

**DATE OF BOARD MEETING:** February 3, 2010

A draft version of the Consolidated Application, Part II, for Manhattan Beach Unified School District is available online at [www.mbusd.org](http://www.mbusd.org). Paper copies may be requested by contacting Charlene Lawrence in Educational Services at (310) 318-7345, ext. 5910, or by email at [clawrence@mbusd.org](mailto:clawrence@mbusd.org).

**AGENDA NOTE**

**AGENDA NOTE**

**AGENDA NOTE**

**E. CONSENT CALENDAR**

2. **TITLE:** Approval of New Course, Yoga, as Recommended by Mira Costa High School.

**BACKGROUND:** This course is designed to introduce students, safely and accessibly, to the basic postures, breathing techniques, and relaxation methods of yoga. Students will begin to experience the benefits of stretching, moving, and breathing freely as they relieve built up stress, learn to relax, and ultimately get more out of day-to-day life. The aim of this course is to promote vibrant health and to tap the body's latent energy reserves.

If Board approved, this course would be added to the course description offerings for the 2010-2011 school year.

**FISCAL IMPACT:** This course would only be offered if a sufficient number of students enroll, and a section of physical education would be eliminated. There would be no additional funding required for new instructional materials, equipment or facilities, and therefore no additional cost to the district.

**ACTION RECOMMENDED:** Approval is requested.

**SUBMITTED BY:** Carolyn Seaton, Executive Director, Educational Services

**DATE OF BOARD MEETING:** February 3, 2010

**AGENDA NOTE**

**AGENDA NOTE**

**AGENDA NOTE**

**New Course Proposal  
Mira Costa High School**

Course Title: **Yoga**                      Grade Level: **10 - 12**

Length of Course: **1 semester**

Prerequisite: **9<sup>th</sup> Grade Physical Education**

Required or Elective: **Elective**

Requires new instructional materials: **No**

If yes, cost and type of materials:

If yes, is funding for new materials secured?

If yes, source of funding:

Requires new equipment of facilities: **No**

If yes, cost and type of equipment and/or facilities secured?

If yes, source of funding:

Anticipated date for initial implementation: **Fall 2010**

Anticipated student enrollment: **40-50**

**Narrative:**

**This course is designed to introduce students, safely and accessibly, to the basic postures, breathing techniques, and relaxation methods of yoga. Students will begin to experience the benefits of stretching, moving, and breathing freely as they relieve built up stress, learn to relax, and ultimately get more out of day-to-day life. The aim of this course is to promote vibrant health and to tap the body's latent energy reserves.**

**E. CONSENT CALENDAR**

3. **TITLE:** Approval of New Course, Weight Training, as Recommended by Mira Costa High School.

**BACKGROUND:** This course is designed to give students the opportunity to learn weight training concepts and techniques used for obtaining optimal physical fitness. Students will benefit from comprehensive weight training and cardio respiratory endurance activities. Students will learn the basic fundamentals of weight training, strength training, aerobic training, and overall fitness training and conditioning. This course includes both lecture and activity sessions. Students will be empowered to make wise choices, meet challenges, and develop positive behaviors in fitness, wellness, and movement activity for a lifetime.

If Board approved, this course would be added to the course description offerings for the 2010-2011 school year.

**FISCAL IMPACT:** This course would only be offered if a sufficient number of students enroll, and a section of physical education would be eliminated. There would be no additional funding required for new instructional materials, equipment or facilities, and therefore no additional cost to the district.

**ACTION RECOMMENDED:** Approval is requested.

**SUBMITTED BY:** Carolyn Seaton, Executive Director, Educational Services

**DATE OF BOARD MEETING:** February 3, 2010

**AGENDA NOTE**

**AGENDA NOTE**

**AGENDA NOTE**

**New Course Proposal  
Mira Costa High School**

Course Title: **Weight Training**

Grade Level: **10 - 12**

Length of Course: **2 semesters**

Prerequisite: **9<sup>th</sup> Grade Physical Education**

Required or Elective: **Elective**

Requires new instructional materials: **No**

If yes, cost and type of materials:

If yes, is funding for new materials secured?

If yes, source of funding:

Requires new equipment of facilities: **No**

If yes, cost and type of equipment and/or facilities secured?

If yes, source of funding:

Anticipated date for initial implementation: **Fall 2010**

Anticipated student enrollment: **40**

**Narrative:**

This course is designed to give students the opportunity to learn weight training concepts and techniques used for obtaining optimal physical fitness. Students will benefit from comprehensive weight training and cardio respiratory endurance activities. Students will learn the basic fundamentals of weight training, strength training, aerobic training, and overall fitness training and conditioning. This course includes both lecture and activity sessions. Students will be empowered to make wise choices, meet challenges, and develop positive behaviors in fitness, wellness, and movement activity for a lifetime.

**E. CONSENT CALENDAR**

4. **TITLE:** Overnight Field Trip - Mira Costa High School Boys' Varsity Volleyball Team at Best of the West Invitational, Poway, California

**BACKGROUND:** Athletes from the Mira Costa High School Boys' Varsity Volleyball Team will travel to Poway High School to participate in the Best of the West Invitational on March 12-13, 2010. There will be eighteen male athletes participating in this event, with two adult male chaperones. The substitute teacher cost for one day will be billed to the Athletics Department at Mira Costa High School.

The cost for this field trip will be paid for by each student. Parents will provide athletes with transportation via carpool.

**ACTION RECOMMENDED:** Approval is requested.

**PREPARED BY:** Carolyn Seaton, Executive Director, Educational Services

**DATE OF BOARD MEETING:** February 3, 2010

MANHATTAN BEACH UNIFIED SCHOOL DISTRICT  
OVERNIGHT FIELD TRIP REQUEST FORM

Name of Person Requesting Approval: M. NINNIS Your Position: Boy's VB HEAD COACH  
Your Location/School Site: MCHS Your Work Telephone: x 5107

Name/Grade Level(s) of Class Participating: VARSITY

Dates of Travel: from 3/12/10 to 3/13/10

Name of Destination: POWAY HIGH SCHOOL

Destination Address: 15500 ESPOLA RD, POWAY CA 92064

Destination Phone Number: (858) 748-0245 x 5404

Name of Contact Person at Destination: CHARLIE JACKSON

Reason for Travel/Educational Goal: BEST OF THE WEST TOURNAMENT

Number of Students Attending: Male: 18 Female: \_\_\_\_\_

\*Number of Chaperones: Male: 2 Female: 3

Complete Name and Phone Number of Each Chaperone (use additional page if necessary):

1. CONNIE DONOHUE
2. CHRISTY MILLER
3. CATHY WHITE
4. MICHAEL NINNIS
5. SEAN STEPTON

A Completed and signed Chaperone Guideline Agreement for each chaperone must be attached to this request form upon submission to the Board of Trustees. \*There must be a minimum of two adult chaperones (one male and one female), unless all travelers are of the same gender. There must be one adult chaperone for each 10 students of the same gender. If the trip involves water activities, the ratio of chaperones shall be revised to ensure closer supervision of elementary grade students appropriate to their age.

Name of Travel Agency: \_\_\_\_\_ Contact: \_\_\_\_\_

(Proof of Insurance must accompany this form.)

Address: \_\_\_\_\_ City/State/Zip/Phone: \_\_\_\_\_

Method of Transportation (be specific): INDIVIDUAL CARS

Name and Address of Hotel (be specific): SPRINGHILL SUITES 12032 SCRIPPS DR, SD, CA

How Many Days of School Will Be Missed? 1 List School Dates Missed: 3/12

Will Student Participate in Water Sports, Rock Climbing or Other Hazardous Activities? NO

If so, what type? \_\_\_\_\_

Will scholarships be provided? NO Will any cost (including sub costs) be borne by the

district? YES - SUB If so, why? COACH WILL MISS ONE DAY OF SCHOOL

Account Number to be Charged: \_\_\_\_\_ : \_\_\_\_\_ SPORTS

Board approval must be obtained before any deposits are made. Please submit your request at least 3-4 months in advance of the travel. The Board will not approve travel when the request form is incomplete. If you have additional information, please attach it to this request form. This form must be signed by the principal and the Executive Director-Educational Services prior to being submitted to the Superintendent's Office.

Signatures: Your Signature: Michael Ninnis Principal: [Signature]

Exec. Dir, Ed. Svcs: [Signature] Clerk, Board of Trustees: \_\_\_\_\_

**E. CONSENT CALENDAR**

5. **TITLE:** Overnight Field Trip - Mira Costa High School Boys' Varsity Volleyball Team at Santa Barbara High School, Santa Barbara, California

**BACKGROUND:** Athletes from the Mira Costa High School Boys' Varsity Volleyball Team will travel to Santa Barbara High School to participate in a volleyball tournament on April 16-17, 2010. There will be eighteen male athletes participating in this event, with two adult male chaperones. The substitute teacher cost for one day will be billed to the Athletics Department at Mira Costa High School.

The cost for this field trip will be paid for by each student. Parents will provide athletes with transportation via carpool.

**ACTION RECOMMENDED:** Approval is requested.

**PREPARED BY:** Carolyn Seaton, Executive Director, Educational Services

**DATE OF BOARD MEETING:** February 3, 2010



MANHATTAN BEACH UNIFIED SCHOOL DISTRICT  
OVERNIGHT FIELD TRIP REQUEST FORM

Name of Person Requesting Approval: M. NINNIS Your Position: Boys VB HEAD COACH  
Your Location/School Site: MCHS Your Work Telephone: x 5107

Name/Grade Level(s) of Class Participating: Varsity

Dates of Travel: from 4/16/10 to 4/17/10

Name of Destination: SANTA BARBARA HIGH SCHOOL

Destination Address: 700 E ANAPAMU ST, SB CA 93103

Destination Phone Number: (805) 966-9101

Name of Contact Person at Destination: CYAD ARNESON

Reason for Travel/Educational Goal: VOLLEYBALL TOURNAMENT

Number of Students Attending: Male: 18 Female: \_\_\_\_\_

\*Number of Chaperones: Male: 2 Female: 3

Complete Name and Phone Number of Each Chaperone (use additional page if necessary):

- 1. CONNIE DONOHUE \_\_\_\_\_
- 2. CHRISTY MILLER \_\_\_\_\_
- 3. CATHY WHITE \_\_\_\_\_
- 4. MICHAEL NINNIS \_\_\_\_\_
- 5. SEAN SIMONDTAU \_\_\_\_\_

A Completed and signed Chaperone Guidelines Agreement for each chaperone must be attached to this request form upon submission to the Board of Trustees. \*There must be a minimum of two adult chaperones (one male and one female), unless all travelers are of the same gender. There must be one adult chaperone for each 10 students of the same gender. If the trip involves water activities, the ratio of chaperones shall be revised to ensure closer supervision of elementary grade students appropriate to their age.

Name of Travel Agency: \_\_\_\_\_ Contact: \_\_\_\_\_

(Proof of Insurance must accompany this form.)

Address: \_\_\_\_\_ City/State/Zip/Phone: \_\_\_\_\_

Method of Transportation (be specific): INDIVIDUAL CARS

Name and Address of Hotel (be specific): HOLIDAY INN 5650 CALLE REAL, GOLETA

How Many Days of School Will Be Missed? 1 List School Dates Missed: 4/16

Will Student Participate in Water Sports, Rock Climbing or Other Hazardous Activities? NO  
If so, what type? \_\_\_\_\_

Will scholarships be provided? NO Will any cost (including sub costs) be borne by the district? YES (SUB)  
If so, why? COACH WILL MISS ONE DAY OF SCHOOL

Account Number to be Charged: SPORTS

Board approval must be obtained before any deposits are made. Please submit your request at least 3-4 months in advance of the travel. The Board will not approve travel when the request form is incomplete. If you have additional information, please attach it to this request form. This form must be signed by the principal and the Executive Director-Educational Services prior to being submitted to the Superintendent's Office.

Signatures:  
Your Signature: Michael Ninnis Principal: [Signature]

Exec. Dir, Ed. Srvs: Carolyn E. Seaton Clerk, Board of Trustees: \_\_\_\_\_

**E. CONSENT CALENDAR**

6. **TITLE:** Field Trip Request for the MCHS Varsity Lacrosse team at the Carmel High School Lacrosse Invitational on March 25-March 27, 2010

**BACKGROUND:** Attached is a field trip request for the MCHS Varsity Lacrosse team to compete at the Carmel High School Lacrosse Invitational on March 25- March 27, 2010. Travel will be by charter bus and accommodations will be at the Best Western Monterey Beach in Monterey, California. Permission slips will be obtained. There is no cost to the district.

**ACTION RECOMMENDED:** Approval is requested.

**PREPARED BY:** Julie Ruisinger, Principal, MCHS

**SUBMITTED BY:** Carolyn Seaton, Executive Director, Educational Services

**DATE OF BOARD MEETING:** February 3, 2010

**AGENDA NOTE**

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MANHATTAN BEACH UNIFIED SCHOOL DISTRICT  
OVERNIGHT FIELD TRIP REQUEST FORM

Name of Person Requesting Approval: David Vinci Your Position: Varsity Lacrosse Coach  
Your Location/School Site: MCBS Your Work Telephone: 310 541-6763 X4115

Name/Grade Level(s) of Class Participating: HS Grades 9-12

Dates of Travel: from 3-25-10 after school to 3-27-10

Name of Destination: Carmel HS

Destination Address: 3600 Ocean Ave Carmel, CA 93923

Destination Phone Number: 831 624-1821

Name of Contact Person at Destination: Bruce Dini

Reason for Travel/Educational Goal: 2010 Carmel HS Lacrosse Invitational

Number of Students Attending: Male: 30 Female: \_\_\_\_\_

\*Number of Chaperones: Male: 3 Female: \_\_\_\_\_

Complete Name and Phone Number of Each Chaperone (use additional page if necessary):

- 1. David Vinci, Coach } All chaperones
- 2. James Vinci, Coach } are employed by
- 3. Audie Mantelot, Coach } MB school district
- 4. \_\_\_\_\_
- 5. \_\_\_\_\_

A Completed and signed *Chaperone Guidelines Agreement* for each chaperone must be attached to this request form upon submission to the Board of Trustees. \*There must be a minimum of two adult chaperones (one male and one female), unless all travelers are of the same gender. There must be one adult chaperone for each 10 students of the same gender. If the trip involves water activities, the ratio of chaperones shall be revised to ensure closer supervision of elementary grade students appropriate to their age.

Name of Travel Agency: VIP Tours of CA Contact: 310 441-8114

(Proof of Insurance must accompany this form)

Address: 9830 Bellanca Ave City/State/Zip/Phone: LA CA 90045

Method of Transportation (be specific): Charter Bus

Name and Address of Hotel (be specific): Best Western Monterey Inn Monterey, CA 93940

How Many Days of School Will Be Missed? 1 List School Dates Missed: 3-26-10

Will Student Participate in Water Sports, Rock Climbing or Other Hazardous Activities? Yes

If so, what type? Lacrosse Games

Will scholarships be provided? NO Will any cost (including sub costs) be borne by the

district? NO If so, why? \_\_\_\_\_

Account Number to be Charged: N/A

Board approval must be obtained before any deposits are made. Please submit your request at least 3-4 months in advance of the travel. The Board will not approve travel when the request form is incomplete. If you have additional information, please attach it to this request form. This form must be signed by the principal and the Executive Director-Educational Services prior to being submitted to the Superintendent's Office.

Signatures:  
Your Signature: David Vinci Principal: [Signature]

Exec. Dir, Ed. Svcs: Carolyn Esator Clerk, Board of Trustees: \_\_\_\_\_

**E. CONSENT CALENDAR**

7. **TITLE:** Field Trip Request for Manhattan Beach Middle School Sixth Grade Science Camp at Pali Mountain Institute

**BACKGROUND:** The Middle School is requesting permission to have their sixth grade students attend the week-long Outdoor Science School from March 22- March 26, 2010. Approximately 440 students will travel to three different sites in the San Bernardino Mountains and will stay in cabins at Pali Mountain Institute, Big Bear, CA. The students will travel by bus with seventeen teachers attending as chaperones. Gender ratios will be observed. Along with our teachers as chaperones, the camp provides additional supervision with camp teachers, a principal and a nurse. The program is funded through the parents; however, scholarships are available through PTA funding.

The activities of the science camp are aligned with the California Earth Science Component Standards. By attending the Outdoor Science School, students gain independence, develop friendships, and a wealth of knowledge and hands-on experiences that they cannot experience in a classroom. Students will also develop an appreciation of the environment.

**ACTION RECOMMENDED:** Approval by the Board for the Middle School students to attend the Outdoor Science School field trip the week of March 22-26, 2010.

**PREPARED BY:** Stacey Cooke, Teacher, and John Jackson, Principal, MBMS

**SUBMITTED BY:** Carolyn Seaton, Executive Director, Educational Services

**DATE OF BOARD MEETING:** February 3, 2010

**AGENDA NOTE**

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MANHATTAN BEACH UNIFIED SCHOOL DISTRICT  
OVERNIGHT FIELD TRIP REQUEST FORM

Name of Person Requesting Approval Stacey Cooke Your Position: Teacher  
Your Location/School Site: MBMS Your Work Telephone: (810) 545-4878 x3323

Name/Grade Level(s) of Class Participating: 6th Grade

Dates of Travel: from 3/22/10 to 3/26/10

Name of Destination: Pali Institute

Destination Address: 30778 Highway 18, Running Springs, CA 92382

Destination Phone Number: (800) 713-8160

Name of Contact Person at Destination: Michael Urbach

Reason for Travel/Educational Goal: 6th grade Science Standards

Number of Students Attending: Male: 220 Female: 220

\*Number of Chaperones: Male: 5 Female: 12 CAMP PROVIDES CHAPERONES

Complete Name and Phone Number of Each Chaperone (use additional page if necessary):

1. District Employees (Teachers)
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

A Completed and signed *Chaperone Guidelines Agreement* for each chaperone must be attached to this request form upon submission to the Board of Trustees. \*There must be a minimum of two adult chaperones (one male and one female), unless all travelers are of the same gender. There must be one adult chaperone for each 10 students of the same gender. If the trip involves water activities, the ratio of chaperones shall be revised to ensure closer supervision of elementary grade students appropriate to their age.

Name of Travel Agency: N/A Contact: \_\_\_\_\_  
(Proof of Insurance must accompany this form.)

Address: \_\_\_\_\_ City/State/Zip/Phone: \_\_\_\_\_

Method of Transportation (be specific): Bus

Name and Address of Hotel (be specific): N/A

How Many Days of School Will Be Missed? \_\_\_\_\_ List School Dates Missed: \_\_\_\_\_

Will Student Participate in Water Sports, Rock Climbing or Other Hazardous Activities? \_\_\_\_\_  
If so, what type? \_\_\_\_\_

Will scholarships be provided? Yes-PTA Will any cost (including sub costs) be borne by the district? No  
If so, why? \_\_\_\_\_

Account Number to be Charged: \_\_\_\_\_

Board approval must be obtained before any deposits are made. Please submit your request at least 3-4 months in advance of the travel. The Board will not approve travel when the request form is incomplete. If you have additional information, please attach it to this request form. This form must be signed by the principal and the Executive Director-Educational Services prior to being submitted to the Superintendent's Office.

Signatures:  
Your Signature: [Signature] Principal: [Signature]

Exec. Dir, Ed. Svs: Carolyn Seaton Clerk, Board of Trustees: \_\_\_\_\_

21.

E. **CONSENT CALENDAR**

8. **TITLE:** Approve stipulated expulsion of student #6102686474 from the Manhattan Beach Unified School District.

**BACKGROUND:** Student #6102686474 recommended for expulsion due to violation of Education Code 48900.c.

**FINANCIAL IMPACT:** None

**ACTION RECOMMENDED:** Approve stipulated expulsion of student #6102686474 from Manhattan Beach Unified School District.

**PREPARED BY:** Ellyn Schneider, Executive Director, Student Services

**DATE OF MEETING:** February 3, 2010

AGENDA NOTE

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E. **CONSENT CALENDAR**

9. **TITLE:** Amendment to District Master Contract for 2009/10 School Year for Nonsectarian, Nonpublic Agency (NPA) Services with Behavior and Education, Inc.

**BACKGROUND:** It is necessary to amend District Master Contract for NPA Services with Behavior and Education, Inc., to add services for the 2009/10 fiscal year, as mandated by Individualized Education Plan (IEP).

Services will be provided as designated in the student Individualized Education Plans (IEP's). The Master contract is effective from July 1, 2009, through June 30, 2010.

**FINANCIAL IMPACT:**

Amount not to exceed \$58,715.00.

This is an increase of \$408.00 and within planned budget for services. A transfer is being made from an existing service provider contract.

Funds to be paid from Nonsectarian, Nonpublic Agency Services account, #01.0-65000.0-57500-11801-5810-0000052;

No change to existing overall budget.


**ACTION RECOMMENDED:** Ratify the Amendment to District Master Contract for Nonsectarian, Nonpublic Agency Services (NPA) with Behavior and Education, Inc. Amendment is necessary to add services for the 2009/10 fiscal year, as mandated by Individualized Education Plan (IEP). The Master Contract is effective from July 1, 2009, through June 30, 2010. Amount not to exceed \$58,715.00. This is an increase of \$408.00 and within planned budget for services. A transfer is being made from an existing provider contract. Funds to be paid from Nonsectarian, Nonpublic Agency Services account, #01.0-65000.0-57500-11801-5810-0000052. No change to existing overall budget.

**PREPARED BY:**

  
Elyn Schneider, Executive Director of Student Services

**DATE OF MEETING:** February 3, 2010.

Approved by:

  
Steve Romines, Asst. Superintendent of Admin. Services

**AMENDMENT TO A GENERAL AGREEMENT FOR NONSECTARIAN,  
NONPUBLIC SCHOOL / AGENCY SERVICES**  
(Education Code Section 56365 et seq.)

THE GENERAL AGREEMENT FOR NONSECTARIAN, NONPUBLIC SCHOOL / AGENCY SERVICES, made and entered into on **August 26, 2009**, effective July 1, 2009 through June 30, 2010, between **Manhattan Beach Unified School District**, County of Los Angeles, hereinafter referred to as the "District" and **Behavior and Education, Inc.**, hereinafter referred to as the "Contractor," located at P.O. Box 1000, Hermosa, Beach, Ca 90254, is hereby amended effective October 19, 2009, and ratified on **February 3, 2010** as follows:

Amend the following provision:

**Exhibit A: Rates**

Payment under this contract may not exceed **\$58,715.00.**

Total LEA Enrollment may not exceed **4**

(10) c. Assessment **\$51.00 Per Hour**

**- CONTRACTOR -**

**- DISTRICT -**

Behavior and Education, Inc.

Name of Non-Public Agency

Manhattan Beach Unified School District

By \_\_\_\_\_

Contracting Officer's Signature

By \_\_\_\_\_

Signature

Barbara Endlich, Director

Ellyn Schneider,  
Executive Director of Student Services

Date: \_\_\_\_\_

Date: \_\_\_\_\_



**E. CONSENT CALENDAR**

10. **TITLE:** Amendment to District Master Contract for 2009/10 School Year for Nonsectarian, Nonpublic Agency (NPA) Services with Pediatric Therapy Network.

**BACKGROUND:** It is necessary to amend District Master Contract for NPA Services with Pediatric Therapy Network, to add services for the 2009/10 fiscal year, as mandated by Individualized Education Plan (IEP).

Services will be provided as designated in the student Individualized Education Plans (IEP's). The Master contract is effective from July 1, 2009, through June 30, 2010.

**FINANCIAL IMPACT:**

Amount not to exceed \$2,905.00.

This is an increase of \$750.00 and within planned budget for services. A transfer is being made from an existing service provider contract.

Funds to be paid from Nonsectarian, Nonpublic Agency Services account, #01.0-65000.0-57500-11801-5810-0000052;

No change to existing overall budget.

**ACTION RECOMMENDED:** Ratify the Amendment to District Master Contract for Nonsectarian, Nonpublic Agency Services (NPA) with Pediatric Therapy Network. Amendment is necessary to add services for the 2009/10 fiscal year, as mandated by Individualized Education Plan (IEP). The Master Contract is effective from July 1, 2009, through June 30, 2010. Amount not to exceed \$2,905.00. This is an increase of \$750.00 and within planned budget for services. A transfer is being made from an existing provider contract. Funds to be paid from Nonsectarian, Nonpublic Agency Services account, #01.0-65000.0-57500-11801-5810-0000052. No change to existing overall budget.

**PREPARED BY:**

  
Ellyn Schneider, Executive Director of Student Services

**DATE OF MEETING:** February 3, 2010.

Approved by:

  
Steve Romines, Asst. Superintendent of Admin. Services

**AMENDMENT TO A GENERAL AGREEMENT FOR NONSECTARIAN,  
NONPUBLIC SCHOOL / AGENCY SERVICES**

(Education Code Section 56365 et seq.)

THE GENERAL AGREEMENT FOR NONSECTARIAN, NONPUBLIC SCHOOL / AGENCY SERVICES, made and entered into on **September 2, 2009**, effective July 1, 2009 through June 30, 2010, between **Manhattan Beach Unified School District**, County of Los Angeles, hereinafter referred to as the "District" and **Pediatric Therapy Network**, hereinafter referred to as the "Contractor," located at 1815 W. 213<sup>th</sup> Street, Suite 100, Torrance, Ca 90501, is hereby amended effective July 1, 2009, and ratified on **February 3, 2010** as follows:

**Amend the following provision:**

**Exhibit A: Rates**

**Payment under this contract may not exceed**                    **\$2,905.00**

**Total LEA Enrollment may not exceed**                                    **4**

**B. Related Services**

**(12) Augmentative Communication Training**                    **150.00**                    **Per Hour**  
**Not to exceed 5 hrs.**

**- CONTRACTOR -**

**- DISTRICT -**

Pediatric Therapy Network  
Name of Non-Public Agency

Manhattan Beach Unified School District

By \_\_\_\_\_  
Contracting Officer's Signature

By \_\_\_\_\_  
Signature

Zoe Mailloux, M.A., OTR/L, FAOTA

Ellyn Schneider,  
Executive Director of Student Services

Date: \_\_\_\_\_

Date: \_\_\_\_\_

E. **CONSENT CALENDAR**

11. **TITLE:** Amendment to District Master Contract for 2009/10 School Year for Nonsectarian, Nonpublic School (NPS) Services with Heritage Schools, Inc.

**BACKGROUND:** It is necessary to amend District Master Contract for NPS Services with Heritage Schools, Inc., due to a change in placement from an existing NPS contract, as mandated by Individualized Education Plan (IEP).

Services will be provided as designated in the student Individualized Education Plans (IEP's). The Master contract is effective from July 1, 2009, through June 30, 2010.

**FINANCIAL IMPACT:**

Amount not to exceed \$64,996.00.

This is an increase of \$12,852.00 and within planned budget for services. A transfer is being made from an existing service provider contract.

Funds to be paid from Nonsectarian, Nonpublic School Services account, #01.0-65000.0-57500-11802-5810-0000053.

No change to existing overall budget.

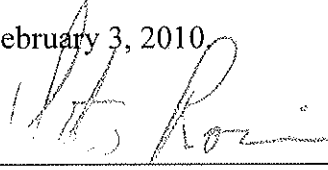
**ACTION RECOMMENDED:** Ratify the Amendment to District Master Contract for Nonsectarian, Nonpublic School Services (NPS) with Heritage Schools, Inc. Amendment is necessary due change in placement from an existing NPS contract, as mandated by Individualized Education Plan (IEP). The Master Contract is effective from July 1, 2009, through June 30, 2010. Amount not to exceed \$64,996.00. This is an increase of \$12,852.00 and within planned budget for services. Funds to be paid from Nonsectarian, Nonpublic School Services account, #01.0-65000.0-57500-11802-5810-0000053. No change to overall budget.

**PREPARED BY:**

  
Ellyn Schneider, Executive Director of Student Services

**DATE OF MEETING:** February 3, 2010

Approved by:

  
Steve Romines, Asst. Superintendent of Admin. Services

**AMENDMENT TO A GENERAL AGREEMENT FOR NONSECTARIAN,  
NONPUBLIC SCHOOL / AGENCY SERVICES**

(Education Code Section 56365 et seq.)

THE GENERAL AGREEMENT FOR NONSECTARIAN, NONPUBLIC SCHOOL / AGENCY SERVICES, made and entered into on **July 21, 2009**, effective July 1, 2009 through June 30, 2010, between **Manhattan Beach Unified School District**, County of Los Angeles, hereinafter referred to as the "District" and **Heritage Schools, Inc.**, hereinafter referred to as the "Contractor," located at 5600 N. Heritage Drive, Provo, UT, 84604-7701, is hereby amended effective January 19, 2010, and ratified on **February 3, 2010**, as follows:

**EXHIBIT A: RATES**

Payment under this contract may not exceed \$64,996.00

Total LEA enrollment may not exceed 3

**- CONTRACTOR -**

**- DISTRICT -**

Heritage Schools, Inc.  
Name of Non-Public School/Agency

Manhattan Beach Unified School District

By \_\_\_\_\_  
Contracting Officer's Signature

by \_\_\_\_\_  
Signature

Jeremy Brown, C.F.O.

Ellyn Schneider,  
Executive Director of Student Services

Date: \_\_\_\_\_

Date: \_\_\_\_\_

E. **CONSENT CALENDAR**

12. **TITLE:** Student Services Special Employment Agreement for 2009/10 School Year with McKenzie Knowles-Haught.

**BACKGROUND:** An agreement is needed between the District and McKenzie Knowles-Haught., to provide Teaching Assistance services in conjunction with the UCLA Peer Project, for the period January 4, 2010, through June 30, 2010. MBUSD will receive Teaching Assistance during the specified time and it will be funded through an outside donor. The remaining 50% of the project time will be used for Research Assistance and will be funded by UCLA.

**FINANCIAL IMPACT:**

Not to exceed \$8,000.00.

Peer project to be funded by an outside donor:

Funds to be paid from Special Education account,

#01.0-90690.0-57500-31100-5850-0000113.

This item has been budgeted.

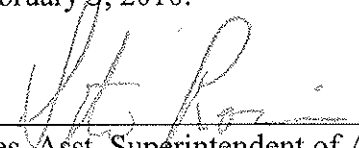
**ACTION RECOMMENDED:** Ratify Student Services Special Employment Agreement for 2009/10 fiscal year with McKenzie Knowles-Haught, to provide Teaching Assistance services in conjunction with the UCLA Peer Project, for the period January 4, 2010, through June 30, 2010. Amount not to exceed \$8,000.00. Funds to be paid from an outside donor and applied to Special Education account, #01.0-90690.0-57500-31100-5850-0000113. This item has been budgeted.

**PREPARED BY:**

  
Elyn Schneider, Executive Director of Student Services

**DATE OF MEETING:** February 3, 2010.

Approved by:

  
Steve Romines, Asst. Superintendent of Administrative Services

AGENDA NOTE

AGENDA NOTE

AGENDA NOTE

**MANHATTAN BEACH UNIFIED SCHOOL DISTRICT  
SPECIAL EMPLOYMENT  
AGREEMENT FOR SERVICES**

**WHEREAS**, It is the desire of the Governing Board of the Manhattan Beach Unified School District to employ or use the services of McKenzie Knowles-Haught social security or Tax I.D. number \_\_\_\_\_ in the Student Services Department, and

**WHEREAS**, such service will assist the Governing Board in discharging its legal obligation to provide an adequate education program and will supplement assistance by the State and County authorities and not replace such assistance:

**WITNESSETH:**

**THEREFORE**, this agreement is made and entered into the 3<sup>rd</sup> day of February, 2010, and between the Manhattan Beach Unified School District and the above named person/agency, hereinafter called: Contractor.

Located at: Manhattan Beach, Ca 90266

**SERVICES TO BE RENDERED**

Said person/agency will serve/provide the following service(s): Teaching Assistant for Peer Project  
3 hrs/day during social group and recess times to collect observational data and funded by an outside donor.  
UCLA to pay remaining 50% of the project time designated as Research Assistance on the Project.

This service does X does not \_\_\_\_\_ require direct contact with students.

\*\*\*\*\*

**PAYMENT TO BE MADE BY THE DISTRICT**

In consideration of the service(s) to be rendered, the District agrees to pay Not-to-Exceed \$8,000.00, and will be reimbursed by outside donor.

**DATE(S) OF SERVICE**

Said person/agency agrees to render service(s) on the following date(s) stated below:  
From January 4, 2010 through June 30, 2010, under the direction of the Executive Director of Student Services.  
This agreement may be terminated by either party within twenty (20) days written notice.  
This agreement may be terminated without advance notice if both parties agree to do so in writing.

Teaching Assistant for Peer Project  
Program

\_\_\_\_\_  
Signature Date  
McKenzie Knowles-Haught – Peer Project

01.0-90690.0-57500-31100-5850-0000113  
Account Number

\_\_\_\_\_  
Signature Date  
Eilyn Schneider,  
Executive Director of Student Services

E. **CONSENT CALENDAR**

14. **TITLE:** Final Compromise and Release Agreement between Parents and District for Educational Fees and Costs.

**BACKGROUND:** As a result of Final Compromise and Release Agreement, Office of Administrative Hearings (OAH) Case No. 2009110687, finalized on January 11, 2010, it was agreed to reimburse the parents for educational fees and costs.

**FINANCIAL IMPACT:**

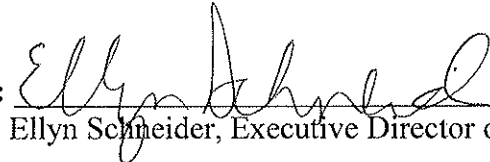
Not to exceed \$35,000.00.

Funds to be paid from Special Education Other Services account, #01.0-65000.0-57500-71101-5890-0000053.

This item has been budgeted.


**ACTION RECOMMENDED:** Ratify reimbursement to parent for educational fees and costs of not to exceed \$35,000.00, as per Final Compromise and Release Agreement, Office of Administrative Hearings (OAH) Case No. 2009110687, finalized on January 11, 2010. Funds to be paid from Special Education Other Services account, #01.0-65000.0-57500-71101-5890-0000053. This item has been budgeted.

**PREPARED BY:**

  
Ellyn Schneider, Executive Director of Student Services

**DATE OF MEETING:** February 3, 2010

Approved by:

  
Steve Romines, Asst. Superintendent of Administrative Services

**AGENDA NOTE**

**AGENDA NOTE**

**AGENDA NOTE**

E. **CONSENT CALENDAR**

14. **TITLE:** Resolution 2010-2, Renovation of the Mira Costa High School Fine Arts Complex

**BACKGROUND:** For the past several months, district staff and Board member, Amy Howorth, have been working in committee with the Manhattan Beach Property Owners' Association (MBPOA) to set parameters for accepting a generous gift from the Association. It is the desire of the MBPOA to give \$520,000 toward the renovation of the Mira Costa High School Fine Arts Complex, known also as the Mira Costa High School Auditorium. At the conclusion of our discussions, the MBPOA was comfortable with the proposed budget, terms and conditions for acceptance of the funding and a name for the Performing Arts Plaza and Grand Foyer. The total of the agreement is shown in the attached resolution 2010-2.

As part of the agreement was a request by MBPOA to name the Performing Arts Plaza and Grand Foyer after a community member who has given much to the City and our schools. To honor this request, the Superintendent followed the guidelines set forth in BP/AR 7310, Naming of Facilities. The Board President selected two Board members to sit on the review committee for naming the facility. This committee met with members representing MBPOA and Julie Ruisinger, Principal, Mira Costa High School. It was the unanimous consensus of the naming committee to propose the name, the *Michael W. Sweeney Performing Arts Plaza and the Manhattan Beach Property Owners' Association Grand Foyer*, for Board approval. This recommendation is included in the body of the resolution.

The Board, staff, students, parents, and community are most grateful to the Manhattan Beach Property Owners' Association for its generous gift in support of the arts and our students. As stated at the conclusion of the resolution, "The arts must be at the heart of every child's learning experience if they are to have a chance to dream and to create, to have beliefs, to carry a sense of cultural identity." We are fortunate to have the Association carry this belief into our schools and throughout the City.

**FINANCIAL IMPACT:** There will be some oversight of the project by selected personnel including the Assistant Superintendent, Business Services. In addition, some minor costs may be associated with a limited number of improvements that have need for repair due to safety issues.

**ACTION:** Approve Resolution 2010-2, Renovation of the Mira Costa High School Fine Arts Complex

**PREPARED BY:** Dr. Beverly Rohrer, Superintendent of Schools



Manhattan Beach Unified School District  
Resolution 2010-2  
Renovation of the Mira Costa High School Fine Arts Complex

**WHEREAS**, the Manhattan Beach Property Owners' Association (MBPOA) was formed in 1939 and became incorporated as a non-profit organization in 1940, and

**WHEREAS**, the Association has long supported the Manhattan Beach community, its residents, and children by leading campaigns to build new schools, a new fire station, a new post office, Manhattan Heights Playground and Park, and a branch of the County Library; and

**WHEREAS**, the Association raised funds for the first pool at Begg School, worked with committees at the South Bay Hospital, and formed the first concert orchestra in the South Bay, and

**WHEREAS**, the Association desires to continue its extensive tradition and commitment toward the advancement of the rich heritage of Manhattan Beach, as well as to promote the cultural enrichment for its City's youth, and

**WHEREAS**, the Association sees worth and value in partnering with the Manhattan Beach Unified School District to advance its legacy by contributing to the renovation of the Fine Arts Complex at Mira Costa High School as an investment in the ARTS so that the youth of Manhattan Beach, now and in the future, can continue to build and participate in a healthy, vibrant community;

**NOW, THEREFORE**, be it resolved that the Manhattan Beach Property Owners' Association and Manhattan Beach Unified School District Board of Trustees agree to the following:

The Manhattan Beach Property Owners' Association (MBPOA) will donate the sum of \$520,000 toward the renovation and refurbishing of the Mira Costa High School Fine Arts Complex, first known as the Mira Costa High School Auditorium.

In recognition and consideration of the donation from the MBPOA, the Manhattan Beach Unified School District (MBUSD) will execute the following as by the directions from the MBPOA:

1. MBUSD will provide a preliminary budget to MBPOA outlining the proposed items and reconstruction proposed for the renovation and refurbishment of the Mira Costa High School Fine Arts Complex (Project).
2. MBUSD will have three (3) years to spend the MBPOA funds. Should the funds not be allocated during this time period, MBPOA will consider the amount remaining as unallocated and may decide to transfer the funds back to MBPOA for other allocations.
3. MBUSD will provide MBPOA a financial statement on how the MBPOA funds are spent on the Project annually, beginning at the one year anniversary date of the donation, and three months after the funds are fully spent.

4. From the donation, MBUSD will create and install a plaque in a prominent, visible place in the Mira Costa High School Fine Arts Complex in recognition of Michael W. Sweeney and the MBPOA. The name in a prominent, visible place will be the *Michael W. Sweeney Performing Arts Plaza and the Manhattan Beach Property Owners' Association Grand Foyer*. Michael W. Sweeney is a former member of the Board of Trustees of the Manhattan Beach City School District, PTA President, four (4) term City Council member, four (4) term Mayor of Manhattan Beach, and two (2) time winner of the Rose and Scroll Award for the City.
5. The MBUSD acknowledges that the entire amount of this \$520,000 donation from the MBPOA will be used solely and exclusively for the renovation and refurbishment of the Mira Costa High School Fine Arts Complex, first known as the Mira Costa High School Auditorium, and for no other purpose. In the event the MBUSD, for any reason, does not proceed with or complete the Project once it begins, MBPOA will be notified immediately. At their sole discretion, MBPOA will be entitled to reallocate the remaining amount of the donation towards another suitable project for MBUSD, upon such terms and conditions as are agreeable to MBPOA and MBUSD.
6. MBUSD, at its own expense, must ensure that the MBPOA donation complies with all applicable federal, state, municipal case law, statutory provisions, resolutions and regulations governing this MBPOA donation.

**BE IT FURTHER RESOLVED, that the MBPOA donation, in any amount, is expressly conditioned on the approval of a legally binding Resolution of the Manhattan Beach Unified School District Board of Trustees stating the above outlined terms and conditions. Said resolution must be approved by the MBUSD Board of Trustees prior to the allocation of any amount of the proposed MBPOA donation.**

Signed this 3rd day of February 2010, by:

\_\_\_\_\_  
 Ida VanderPoorte, President  
 Manhattan Beach Unified School District  
 Board of Trustees

\_\_\_\_\_  
 Beverly J. Rohrer, Ed.D.  
 Superintendent of Schools

\_\_\_\_\_  
 Gordon Cherniak  
 Manhattan Beach Property Owners' Assn.  
 Asset Distribution Committee

\_\_\_\_\_  
 Tim Lilligren  
 Manhattan Beach Property Owners' Assn.  
 Asset Distribution Committee

*"The arts must be at the heart of every child's learning experience if...  
 they are to have a chance to dream and to create, to have beliefs,  
 to carry a sense of cultural identity."  
 --James D. Wolfensohn, former Chairman of The Kennedy Center*

E. **CONSENT ITEMS**

15. **TITLE:** Consultant Agreement for Lesili Beard, Music – Artist in Residence, MCHS Performing Arts Department

**BACKGROUND:** Lesili Beard, former classified employee, is providing consulting services for the Performing Arts Program at Mira Costa High School through the Artist in Residence Program. Services began January 4, 2010, and will end June 30, 2010.

**ACTION RECOMMENDED:** Ratify consultant agreement for Lesili Beard, Music Consultant for the Performing Arts Program at Mira Costa High School, to be paid at the rate of \$75.00 per hour, not-to-exceed \$1,500.00, for the period January 4, 2010, through June 30, 2010, and charged to Acct. No. 01.0-91169.0-17243-10000-5890-9000500.

**PREPARED BY:** Kathy Hall, Director of Human Resources

**FISCAL IMPACT:** None

**APPROVED BY:** \_\_\_\_\_

  
Steve Romines

Assistant Superintendent, Administrative Services

**DATE:** February 3, 2010

**MANHATTAN BEACH UNIFIED SCHOOL DISTRICT  
SPECIAL EMPLOYMENT  
AGREEMENT FOR SERVICES**

**WHEREAS**, It is the desire of the Governing Board of the Manhattan Beach Unified School District to employ or use the services of Lesili Beard social security or Tax I.D. number \_\_\_\_\_ in the Performance Arts-MCHS Department, and

**WHEREAS**, such service will assist the Governing Board in discharging its legal obligation to provide an adequate education program and will supplement assistance by the State and County authorities and not replace such assistance:

**WITNESSETH:**

**THEREFORE**, this agreement is made and entered into the 3<sup>rd</sup> day of February, 2010, and between the Manhattan Beach Unified School District and the above named person/agency, hereinafter called: Consultant and located at:

Culver City, CA 90232

**SERVICES TO BE RENDERED**

Said person/agency will serve/provide the following service(s): Educational Consultation – Music - Artist in Residence

This service does X does not \_\_\_\_\_ require direct contact with students.

\*\*\*\*\*  
**PAYMENT TO BE MADE BY THE DISTRICT**

In consideration of the service(s) to be rendered, the District agrees to pay \$75.00/hr, Not to Exceed \$1,500.00.

**DATE(S) OF SERVICE**

Said person/agency agrees to render service(s) on the following date(s) stated below:

From January 4, 2010 through June 30, 2010.

This agreement may be terminated by either party within twenty (20) days written notice.

This agreement may be terminated without advance notice if both parties agree to do so in writing.

Educational Consultation – Artist in Residence  
Program

\_\_\_\_\_  
Signature Date  
Lesili Beard – Music Artist in Residence

01.0-91169.0-17243-10000-5890-9000500  
Account Number

\_\_\_\_\_  
Signature Date

## Lesili Beard Professional Musician

---

3341 Caroline Avenue  
Culver City, CA 90232  
Mobile: 323-309-3116  
E-mail address: [lesilibear@gmail.com](mailto:lesilibear@gmail.com)

### Professional Overview

- Participant **Arts for All Teaching Artist Training**, a comprehensive professional development program that prepares Teaching Artists to provide standards-based curriculum to schools. Arts for All is a partnership between L.A. County Arts Commission, Amory Center for the Arts, the Music Center and Culver City USD (2010)
- Member **Los Angeles Master Chorale Chamber Singers**, an educational, community outreach program providing in-school performances and hands-on workshops K-12 (2009/10 and 2010/11)
- Member **Los Angeles Master Chorale** (2007 to present)
- Member **Opera Pacific Chorus** (2004 – 2009)
- **Teaching Artist, Guild Opera Company**, opera outreach and educational program for LAUSD (2007 to present)
- Member **Albert McNeil Jubilee Singers** (2006 to present)
- Published **composer**
- Significant **choral and oratorio** experience
- Significant **recording session work** as singer and instrumentalist

### Education, Training and Affiliations

Huntington Pacific University – Professional Degree Program Clinical Hypnotherapy (ABHT Certification)  
Duquesne University, Bachelor of Arts, Applied Music Flute Performance  
Voice Teachers & Opera Coaches: Lynne Nagle, Dr. Kathleen Roland, Dr. Michael Warren, Gregory Buchalter, Henri Venanzi, Daniel Faltus, Armen Guzelimian  
Diction Coach: Dr. Lisa Sylvester  
Master Class Participant – Peter Mark, Grant Gershon, Alan Smith, Ann Baltz, Armen Guzelimian, Andreas Mitisek  
OperaWorks, 2002  
Beverly Hills Lingual Institute, German and Swedish  
Classical Singers Association – Member  
Union Affiliation: AGMA (American Guild of Musical Artists)

(More)

### Opera, Oratorio, and Experience as Choral Artist

Significant opera chorus experience and experience performing or preparing character roles. The following is a representative list of opera companies under which I have been contracted or otherwise engaged in productions as a performing artist from the years 2000 to the present.

#### Opera Company / Organization

#### Sample Productions List

Los Angeles Opera  
Opera Pacific  
Long Beach Opera  
Guild Opera Company  
Intimate Opera  
Euterpe Opera Theatre  
Repertory Opera Company  
Lyric Opera of Los Angeles  
Golden West Opera Theater

Porgy and Bess  
Susannah  
The Magic Flute  
La Bohème  
Carmen  
Aida  
Samsom & Delilah  
Turandot  
La Périchole  
Jenůfa  
Macbeth

Laguna Beach Chorale – 2009 Guest Artist, Soprano Soloist – Brahms Requiem  
Stephen S. Wise Temple Los Angeles High Holy Day Chorus, Dr. Iris S. Levine, Conductor – 2002 to present  
Culver City Symphony, Guest Artist, Family Concert Series 2002  
Vox Femina Los Angeles, Founding Member, Dr. Iris S. Levine, Conductor – 1997-2002  
St. Edmund's Episcopal Church, San Marino – Soprano soloist 2005 to present  
St. Mark's Episcopal Church, Glendale – Mezzo soloist 2001-2005  
Los Angeles Choral Artists, Tony Thornton, Conductor – 2004 (inaugural season)  
Pasadena Classical Singers, Alex Ruggieri, Conductor – 2002  
South Bay Master Chorale, Dr. Iris S. Levine, Conductor – 1995-2000

### Appearances on the Following Recordings and Sound Tracks

The Punisher Video Game  
The Avenger Video Game  
A Mighty Voice, Guest Artist – Gay Men's Chorus of Los Angeles  
X Men 3  
Cecilia Torelli

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**Lesili Beard**  
3341 Caroline Avenue  
Culver City, CA 90232  
Phone: 323-309-3116  
E-mail address: [lesili.beard@transamerica.com](mailto:lesili.beard@transamerica.com)

E. **CONSENT ITEMS**

16. **TITLE:** Consultant Agreement for Heidi Johnson, Kindergarten Music Consultant at Meadows Elementary School

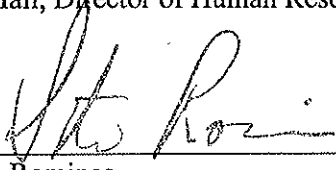
**BACKGROUND:** Heidi Johnson provided music education for the Manhattan Beach Unified School District as a consultant from 1994 to 1997. She has also worked for the Redondo Beach Unified School District teaching vocal music to Kindergarten through 6<sup>th</sup> grade students.

**ACTION RECOMMENDED:** Ratify consultant agreement for Heidi Johnson, Kindergarten Music Consultant for Meadows Elementary School, to be paid at the rate of \$27.00 per hour, not-to-exceed \$41 per week or \$861 total compensation, for the period January 6, 2010, through June 30, 2010, and charged to Acct. No. 01.0-90225.0-11101-10000-5890-2000400.

**PREPARED BY:** Kathy Hall, Director of Human Resources

**FISCAL IMPACT:** None

**APPROVED BY:** \_\_\_\_\_

  
Steve Romines  
Assistant Superintendent, Administrative Services

**DATE:** February 3, 2010

**MANHATTAN BEACH UNIFIED SCHOOL DISTRICT  
SPECIAL EMPLOYMENT  
AGREEMENT FOR SERVICES**

WHEREAS, It is the desire of the Governing Board of the Manhattan Beach Unified School District to employ Heidi Johnson whose last four digits of security number are (n/a), and WHEREAS, such service will assist the Governing Board in discharging its legal obligation to provide an adequate educational program and will supplement assistance by the State and County authorities and not replace such assistance:

**WITNESSETH:**

THEREFORE, this agreement is made and entered into the 6th day of January 2010, by and between the Manhattan Beach Unified School District and the above named person, hereinafter called **Consultant**.

**SERVICES TO BE RENDERED**

Said person will serve as a **Kindergarten Music Consultant**. This service does X does not \_\_\_ require direct contact with students.

---

**PAYMENT TO BE MADE BY THE DISTRICT**

In consideration of the services to be rendered, the District agrees to pay the sum of **\$27.00** per hour, not to exceed \$41 per week or \$891 total compensation for services rendered during the 2009-2010 school year.

**DATES OF SERVICE:**

Said person agrees to render services on the following date or dates stated below:

**January 6, 2010, through June 23, 2010**

---

Charge to Acct. #01.0-90225.0-11101-10000-5890-2000400

---

(Consultant, Lecturer, Etc.)

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Kathy Hall  
Director, Human Resources

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Steve Romines  
Assistant Superintendent, Administrative  
Services



**E. CONSENT ITEMS**

**TITLE:** Personnel Items

**BACKGROUND:** The Personnel items listed on the agenda for the meeting of February 3, 2010, are standard. The personnel lists are attached.

**ACTION RECOMMENDED:** Approval is recommended.

**PREPARED BY:** Kathy Hall, Director of Human Resources

**DATE OF BOARD MEETING:** February 3, 2010

**AGENDA NOTE AGENDA NOTE AGENDA NOTE**

# Coaches Athletic Certification - Winter 2010

Mira Costa High School

Ed. Code 35179.5, Title 5, Section 5594

BOYS BASKETBALL	Class./Cert.	Title	Level	CPR Cert. Date	Title V Requirements	TB Test	Fingerprint Clear	Code of Ethics
Henry Myar	Classified	Head	Varsity	June-08	Met Requirements	5.08	Yes	Yes
Eric Rodas	Classified	Assistant	Varsity	June-08	Met Requirements	6.08	Yes	Yes
Micah Farrell	Certificated	Assistant	Soph	October-10	Met Requirements	6.06	Yes	Yes
Jeff Amaral	Certificated	Volunteer	JV		Met Requirements	11.05	Yes	Yes
Harold Martinez Jr.	Classified	Volunteer	Varsity	N/A	Met Requirements	11.06	Yes	Yes
Dennis Roth	Classified	Volunteer	Soph	N/A	Met Requirements	10.06	Yes	Yes
Mike Davis	Certificated	Volunteer			Met Requirements	9.08	Yes	Yes

GIRLS BASKETBALL	Class./Cert.	Title	Level	CPR Cert. Date	Title V Requirements	TB Test	Fingerprint Clear	Code of Ethics
Don Braunecker	Certificated	Head	Varsity	June-08	Met Requirements	3.08	Yes	Yes
Dave PeGan	Classified	Volunteer	Varsity	N/A	Met Requirements	12.05	Yes	Yes
Craig Takahashi	Classified	Assistant	JV/Var	September-08	Met Requirements	9.07	Yes	Yes
Steve Suyeoshi	Classified	Assistant	F/S	August-08	Met Requirements	6.08	Yes	Yes

BOYS SOCCER	Class./Cert.	Title	Level	CPR Cert. Date	Title V Requirements	TB Test	Fingerprint Clear	Code of Ethics
Gary Smith	Certificated	Head	Varsity	June-08	Met Requirements	8.06	Yes	Yes
Shane Ward	Classified	Assistant	F/S	November-07	Met Requirements	1.1	Yes	Yes
Jose Camacho	Classified	Assistant	Varsity	November-07	Met Requirements	3.08	Yes	Yes
Al Brown	Classified	Assistant	JV		Met Requirements	11.08	Yes	Yes

GIRLS SOCCER	Class./Cert.	Title	Level	CPR Cert. Date	Title V Requirements	TB Test	Fingerprint Clear	Code of Ethics
Patty Perkinson	Certificated	Head	Varsity	June-08	Met Requirements	8.06	Yes	Yes
Erin Fieger	Certificated	Assistant	Varsity	November-08	Met Requirements	4.09	Yes	Yes
Amanda Cross	Certificated	Assistant	JV	November-07	Met Requirements	7.08	Yes	Yes
Adam Pomfret	Classified	Volunteer	Varsity	N/A	Met Requirements	12.06	Yes	Yes
Kaylin Robinson	Classified	Assistant	F/S	August-08	Met Requirements	10.07	Yes	Yes

GIRLS WATER POLO	Class./Cert.	Title	Level	CPR Cert. Date	Title V Requirements	TB Test	Fingerprint Clear	Code of Ethics
Jon Reichardt	Certificated	Head	Varsity	June-08	Met Requirements	3.06	Yes	Yes
Dave Halushka	Classified	Assistant	JV	September-07	Met Requirements	9.09	Yes	Yes
Damon Kern	Classified	Assistant	F/S	April-07	Met Requirements	9.06	Yes	Yes

1/15/2010

E. **CONSENT ITEM**

26. **TITLE:** Reject Application for Leave to Present a Late Claim from Mark L. Block on Behalf of Marjorie Block

**BACKGROUND:** At the January 13, 2010 Board meeting, this item was on the agenda. Background information provided by staff was unclear, too abbreviated and summarized for the Board to make an informed decision. To ensure this issue is clear, staff is bringing the item back with more background information.

The statute of limitation to file a claim against the District is six months. A claimant has an additional six months to file an Application for Leave to Present a Late Claim. When a claim is filed, the District turns it over to our insurance adjustors (CorVel) for evaluation and handling.

CorVel has directed us to reject the claim since the statute of limitation has expired. The reason for this is that the District does not have any insurance policy coverage for claims filed beyond the statute of limitation unless a court relieves the claimant of the provisions of Government Code Section 945.4. If the claimant wishes to file a court action on this matter, they must first petition the appropriate court for an order relieving them from the provisions of Government Code Section 945.4 (claims presentation requirements). See also Government Code Section 946.6. Such petition must be filed with the court within six (6) months from the date the Application for Leave to Present a late Claim was denied.

The claimant was originally made aware that she was eligible to pursue a workers compensation claim since she was volunteering for an approved school sponsored activity. She has been advised this avenue is still available.

**ACTION RECOMMENDED:** That the Board of Trustees of Manhattan Beach Unified School District reject this claim.

**PREPARED BY:** Steve Romines

**DATE OF BOARD MEETING:** February 3, 2010

C O R V E L

December 18, 2009

Manhattan Beach USD  
325 S. Peck Ave.  
Manhattan Beach, CA. 90266

Attn: Dr. Steven Romines

RE: Claim : ASCIP  
Claimant : Marjorie Block  
D/Event : 9-20-08  
Rec'd Y/Office : 12-16-09  
Our File : 09-76960 DD

We have reviewed the above captioned claim and request that you take the action indicated below:

- **APPLICATION REJECTION: Reject claimant's "Application for Leave to Present a Late Claim. See Government Code Section 911.8.**

Please provide us with a copy of the notice sent, as requested above. If you have any questions, please contact the undersigned. Please use attached form letter.

Sincerely,

CorVel Corporation

Dale Danforth

**E. CONSENT ITEM**

27. **TITLE:** Approve Proposal and Service Agreement with Time Warner Cable Business Class to Provide Network Monitoring and Solution Services to the District.

**BACKGROUND:** The District is in need of a new network provider. Proposals were received from Los Angeles County Office of Education, AT&T, Cogent and Time Warner Cable Business Class. Staff is recommending the Board approve the Service Agreement with Time Warner Cable. They were the most competitive in price and had better expanded services.

The Agreement is a five year agreement for dedicated internet access fiber originating at the District Office and three year agreement for fiber point to point access from the District Office to LACOE as well as dedicated access point to point from the District Office to school sites.

The fee structure reflects a gross monthly fee of \$5,460.00 and with discounts the net monthly amount is \$2,446.08.

The current monthly gross contract amount with ATT is \$5,460 and with discounts the amount is \$3,495.

The most significant improvement with Time Warner over AT&T is the increased internet fiber capabilities. AT&T offers a 12 Mb internet fiber while Time Warner offers 100Mb internet fiber.

**ACTION RECOMMENDED:** Approve proposal and Service Agreement with Time Warner Cable Business Class to provide network, monitoring and solution services to the district.

**PREPARED BY:** Steve Romines

**DATE OF BOARD MEETING:** February 3, 2010



January 26, 2010

Eric Sangalang  
Manhattan Beach Unified School District  
325 South Peck Ave.,  
Manhattan Beach, Ca. 90266-2416

RE: Form 470 Filing Application # 639930000779013  
SPIN Number: 143028901

Dear Eric Sangalang:

Time Warner Cable (TWC) is pleased to submit the enclosed Time Warner Cable, Inc. contract for the Manhattan Beach Unified School District Form 470 Filing. Our response demonstrates TWC's ability to provide network solutions that will enable Manhattan Beach Unified School District to meet its technology needs.

Our contract outlines TWC's network solutions, network monitoring capabilities and customer support resources for the 100Mb Dedicated Internet Fiber circuit with a monthly recurring revenue of \$3,060.00 to Manhattan Beach Unified School District's Office and the 100Mb Point to Point circuit to LACOE with a monthly recurring revenue of \$2,400.00 for a total of \$5,460.00.

Time Warner Cable services are E-Rate and CTF eligible for discounts. On the attached contract, I've calculated your estimated E-Rate and CTF discounts.

TWC is committed to providing Manhattan Beach Unified School District with the products and services necessary to meet its current and future technology needs. TWC is one of the world's largest digital video cable and broadband Internet Service Providers (ISP) and our employees have considerable expertise and insight which will be instrumental in designing and delivering the correct solutions for a project of this scope and breadth.

Time Warner Cable's primary point of contact for Manhattan Beach Unified School District will be:

**Maria Rice**  
Senior Account Executive  
17777 Center Court Drive, 8th Floor  
Cerritos, CA 90703  
Phone: **562-677-0302**  
Cell: 310-877-4579  
Fax: 310-872-5356  
Email: [maria.rice@twcable.com](mailto:maria.rice@twcable.com)

**Peter Yen**  
Regional Sales Mgr, Gov/Ed Group  
17777 Center Court Drive, 8th Floor  
Cerritos, CA 90703  
**562-677-0325**  
818-402-2270  
818-936-0190  
[peter.yen@twcable.com](mailto:peter.yen@twcable.com)

Warm Regards,

Maria Rice  
Senior Account Manager  
Time Warner Cable

46.

**Service Agreement  
Terms and Conditions**

This Business Class Service Agreement, including all attached Work Orders and additional Terms and Conditions that are incorporated herein by this reference ("**Service Agreement**"), dated \_\_\_\_\_ (the "**Effective Date**"), is between customer identified below ("**Customer**") and Time Warner Cable ("**TWC or Operator**").

**Time Warner Cable Information**

**Time Warner Cable Business Class**

Street: 17777 Center Court Drive N.  
City: Cerritos  
State: Ca.  
Zip Code: 90703

Contact: Eric Sangalang  
Phone: (310) 318-7345  
Cell Phone:  
Fax: (310) 303-3823

SPIN Number: 143028901

**Customer Information**

Customer Name	Account Number	Federal Tax ID
Manhattan Beach Unified School District		

**Billing Address**  
325 South Peck Ave., Manhattan Beach, Ca. 90266

Authorized Contact	Phone	Fax
Eric Sangalang		

Billing Contact	Phone	Fax

**Customer Address(s)**  
325 South Peck Ave., Manhattan Beach, Ca. 90266

**Service Agreement**

**THIS TIME WARNER CABLE BUSINESS CLASS SERVICES AGREEMENT IS SUBJECT TO THE TERMS AND CONDITIONS ATTACHED HERETO. BY SIGNING THIS TIME WARNER CABLE BUSINESS CLASS SERVICES AGREEMENT WHERE INDICATED BELOW, CUSTOMER ACKNOWLEDGES THAT (1) CUSTOMER ACCEPTS AND AGREES TO BE BOUND BY ALL SUCH TERMS AND CONDITIONS, INCLUDING SECTION 21 THEREOF, WHICH PROVIDES THAT THE PARTIES DESIRE TO RESOLVE DISPUTES RELATING TO THE TIME WARNER BUSINESS CLASS SERVICES AGREEMENT THROUGH ARBITRATION; AND (2) BY AGREEING TO ARBITRATION, CUSTOMER IS GIVING UP VARIOUS RIGHTS, INCLUDING THE RIGHT TO TRIAL BY JURY.**

**Electronic Signature Disclosure**

By signing and accepting below you are acknowledging that you have read and agree to the terms and conditions outlined in this document.

\_\_\_\_\_  
Authorized Signature for Time Warner Cable

\_\_\_\_\_  
Authorized Signature for Customer

\_\_\_\_\_  
Printed Name and Title

\_\_\_\_\_  
Printed Name and Title

\_\_\_\_\_  
Date Signed

\_\_\_\_\_  
Date Signed

\* CTF applies to public or non private, private schools that provides elementary or secondary education. You will have to apply for CTF and be approved by the CPUC for this discount.

\* Monthly Recurring Charges include installation, construction, permits, monitoring, and management of all TWC Equipment as provided more specifically in the Agreement, but do not include any applicable use, sales and other taxes and governmental charges.

**Special Terms**

The services, products, prices and terms identified on this Service Order constitute Time Warner Cable's offer to provide such services on such terms. Until Customer has accepted this offer by signing as appropriate below, Time Warner Cable reserves the right to rescind this offer at any time, at its sole discretion.

The Agreement shall be renewable as provided in the attached Terms and Conditions. Agreement term and corresponding monthly billing will commence on actual service installation date. This Agreement locks in the rate for the Time Warner Cable Business Class services for the Initial Term. Cable television and Teleworker services are subject to annual price changes.

Electronic Signature Disclosure

By signing and accepting below you are acknowledging that you have read and agree to the terms and conditions outlined in this document.

\_\_\_\_\_  
Authorized Signature for Time Warner Cable

\_\_\_\_\_  
Authorized Signature for Customer

\_\_\_\_\_  
Printed Name and Title

\_\_\_\_\_  
Printed Name and Title

\_\_\_\_\_  
Date Signed

\_\_\_\_\_  
Date Signed

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TIME WARNER CABLE  
**Business Class**

Business Class Customer Service Order

Account Executive: Maria Rice  
 Phone: 562-677-0302  
 Cell Phone: 310-877-45789  
 Fax: 310-872-5356  
 Email: Maria.Rice@TWCable.com

<b>Customer Information</b>		
<b>Business Name: Manhattan Beach Unified School District</b>		<b>Customer Type: E-RATE - School</b>
<b>Federal Tax ID</b>	<b>Tax Exempt Status</b>	<b>Tax Exempt Certificate #</b>
<b>Billing Address</b>		<b>Account Number</b>
<b>Billing Contact</b>	<b>Billing Contact Phone</b>	<b>Billing Contact Email Address</b>
<b>Authorized Contact</b>	<b>Authorized Contact Phone</b>	<b>Authorized Contact Email Address</b>
<b>Technical Contact</b>	<b>Technical Contact Phone</b>	<b>Technical Contact Email Address</b>

PRI Trunk Service Order Information

Current LEC	Current IXC	LEC BTN(S)	E-911 Location 1	E-911 Location 2	E-911 Location 3

Dedicated Internet, Metro Ethernet, and Private Line Service Order Information

Site Name	Address Location	Location Type	Service Description / Bandwidth (List all Services for Each Location)	Customer Requested Due Date
Manhattan Beach Unified School District Office	325 Peck Ave., Manhattan Beach, Ca. 90266	Hub	100Mb Dedicated Internet Fiber	January 2011
LACOE	9300 Imperial Highway, Downey, CA 90242-2890	Site A	100Mb Point to point Fiber to site Z	
		Site Z	100Mb Point to point Fiber to site A	January 2011

Service Category	Monthly Recurring Charges	Non-Recurring Charges	Initial Term
100Mb Dedicated Internet Fiber	\$3,060.00	\$0.00	5 years
100Mb Point to point Fiber to site A	\$2,400.00	\$0.00	3 Years
<b>*Gross Total</b>	<b>\$5,460.00</b>	<b>\$0.0</b>	
Less E-Rate Discount	36%	(\$1,965.60)	
Less CTF Discount	30%	(\$1,048.32)	
<b>*Net Total</b>	<b>\$2,446.08</b>		

49.

E. **CONSENT ITEMS**

28. **TITLE:** Business

**BACKGROUND:** In accordance with Board Policy #3290, it is the right of the Board to accept all gifts to the District, monetary and material.

We have received gifts from: Yellowbook and Liz Stromath.

**ACTION RECOMMENDED:** Accept with thanks, gifts from: Yellowbook and Liz Stromath.

**PREPARED BY:** Steve Romines

**DATE OF BOARD MEETING:** February 3, 2010

AGENDA NOTE      AGENDA NOTE      AGENDA NOTE

<b>Donor</b>	<b>Description</b>	<b>Site Donated To</b>
Yellowbook	Office furniture & supplies	District
Liz Stromath	Television, VCR, DVD player and Listening Center	Pacific

**E. CONSENT ITEM**

29. **TITLE:** Developer Fees

**BACKGROUND:** The attached material details the District's share of Developer Fees collected during the month of December, 2009. The total received for the month of December is \$17,723.57.

**ACTION RECOMMENDED:** No action is recommended.

**PREPARED BY:** Steve Romines

**DATE OF BOARD MEETING:** February 3, 2010

**Manhattan Beach Unified School District  
Developer Fees  
Report of Collections to Date**

1986/87	27,550.00	1997/98	858,526.83
1987/88	370,367.30	1998/99	949,097.79
1988/89	367,185.00	1999/00	845,723.70
1989/90	664,577.39	2000/01	973,429.53
1990/91	310,430.11	2001/02	887,811.27
1991/92	273,011.74	2002/03	1,028,120.90
1992/93	230,276.57	2003/04	1,101,872.99
1993/94	407,139.86	2004/05	984,925.42
1994/95	327,074.42	2005/06	1,013,410.79
1995/96	456,396.95	2006/07	990,987.60
1996/97	518,156.57	2007/08	787,883.02

2008/09	
July	25,751.91
August	53,606.66
September	72,427.57
October	27,352.00
November	12,487.24
December	40,224.65
January	30,844.64
February	2,779.91
March	12,852.85
April	16,191.07
May	12,101.51
June	23,281.85
<b>2008/09 Total</b>	<b>329,901.86</b>

2009/10	
July	20,011.47
August	3,177.04
September	17,899.78
October	29,747.93
November	19,977.48
December	17,723.57
January	
February	
March	
April	
May	
June	
<b>2009/10 Total</b>	<b>108,537.27</b>

MANHATTAN BEACH UNIFIED SCHOOL DISTRICT

DEVELOPER FEES  
December-09

<u>DATE</u>	<u>ADDRESS</u>	<u>ADDITION/ NEW CONSTRUCTION</u>	<u>SQUARE FOOTAGE</u>	<u>AMT PAID</u>
Dec				
08	3403 N Valley	New Construction	3464	9,110.32
09	216 26th St	New Construction	237	623.31
09	429 8th St	New Construction	3038	7,989.94

Total: \$17,723.57